



Client's Rights and Responsibilities

Client Rights

Kids' Voice staff is dedicated to providing quality service for all children and families. We are committed to ensuring your personal privacy, safety and dignity while at the Center. Thus, we endorse and will respect your rights as follows:

1. Respect and courtesy.
2. Available service appropriate to your child's needs, as well as your needs.
3. Information about the service you are receiving.
4. Refusal to participate in services to the extent permitted by law.
5. Consultation with legal counsel at your expense.
6. Privacy and confidentiality for you and your children.
7. Safe and secure environment for you and your children.
8. One copy of the visitation observation notes (at no cost) is provided to each parent at the next visit. A charge of \$1.00 per page shall assessed for additional copies requested.

Client Responsibility

In order to provide quality service for you and others, we ask that you take the following responsibilities regarding your involvement at the Center. Failure to meet your responsibilities may necessitate termination from the program. Your responsibilities are as follows:

1. Providing the Center with complete information about your background and current situation.
2. Kid's Voice staff will complete a Background check.
3. Asking questions regarding your care, if you do not understand.
4. Keeping appointments or calling the Center, if you are unable to keep an appointment.
5. Cooperating with general rules established at the Center, which are intended to provide a safe and quality environment for service delivery.

General Rules

1. Alcohol and other non-prescribed substances and weapons including, but not limited to, fire arms, knives, mace, pepper spray, box cutters or chemical repellants are not to be brought onto the Center premises.
2. Clients are not to use or be under the influence of alcohol or other non-prescribed substances while on the Center premises.
3. Physical or non-physical violence is not permitted on the Center premises.

Signature: _____ **Date:** _____

Witness: _____ **Date:** _____